

CASTLE SOWERBY PARISH COUNCIL

Clerk/RFO Lynsey Taylor, Ghyll Field, Hutton Roof, Penrith, Cumbria, CA11 0XU. Tel: 07920 480 804
parishclerk@castlesowerby.org.uk; www.castlesowerby.org.uk

Minutes of Castle Sowerby Parish Council Meeting held at Millhouse Village Hall at 7:30pm on Thursday 24th March 2022

Parish Councilor's Present: Cllr Richard Little (Chairman), Cllr Philippa Groves (Vice-Chair), Cllr Sid Asbridge, Cllr Helen Kerry, Cllr Michael Strong, Cllr John Bell & Cllr Stephen Crowsley

Others Present: 3 members of public

13/2022	Apologies Cllr Jonathon Stalker, Cllr Gerald Bainbridge, Colin Atkinson received by email								
14/2022	Minutes of last Castle Sowerby Parish Council meeting The Chairman was authorised to sign the minutes of the Parish Council Meeting held on 27 th January 2022 as a true and accurate record								
15/2022	Declarations of Interest/requests for dispensation Cllr Phillipa Groves – declaration of interest in 28/2022 – Northern Fells Group								
16/2022	Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960) None								
17/2022	Public Participation None								
18/2022	District & County Council Representation No representatives present								
19/2022	Northern Fells Group Representation Phillipa Groves provided an update from the Northern Fells Group. The Northern Fells Group includes the minibus, Lend-a-Hand Scheme, Benefits Awareness worker, Village agents, Men-in-Sheds Community Workshop and has also been involved in the Covid-19 vaccine rollout at Caldbeck Surgery and Wigton Hospital. The annual donation from CSPC of £250 has been previously used to fund the minibus. The NFG would like to request a larger donation of £1,000 to further assist the pastoral care of the residents. To be discussed under agenda item 28/2022.								
20/2022	Planning To ratify the below responses to EDC: <table border="1" data-bbox="327 1653 1428 1787"> <thead> <tr> <th>Application</th> <th>Location</th> <th>Description</th> <th>Response</th> </tr> </thead> <tbody> <tr> <td>22/0068</td> <td>How Hill, Hutton Roof</td> <td>Discharge of condition 3 (tree planting), attached to approval 21/0719</td> <td>No comments</td> </tr> </tbody> </table>	Application	Location	Description	Response	22/0068	How Hill, Hutton Roof	Discharge of condition 3 (tree planting), attached to approval 21/0719	No comments
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22/0068	How Hill, Hutton Roof	Discharge of condition 3 (tree planting), attached to approval 21/0719	No comments						
21/2022	Queen's Platinum Jubilee It was agreed to purchase a plastic bench at £385.00 and 9 rowan trees at £22.00 each. We will also investigate holding a street party in Millhouse. The clerk will apply to EDC for a grant towards the costs.								
22/2022	Lengths Man for the Parish It was agreed to further investigate and to report back at next meeting.								
23/2022	Flooding								

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	It was agreed to report the blocked drains and gully's in the Parish. Clerk will report via EDC website. Clerk suggested other people also report via EDC website.																																
24/2022	Neighbourhood Plan It was agreed not to proceed at this time.																																
25/2022	Caldbeck Gardening Club It was agreed for Caldbeck Gardening Club to plant trees at St Kentigern's Church and at Millhouse.																																
26/2022	Clerk Training It was agreed for the clerk to attend Finance and Year End Accounts training course. The course is £15.00.																																
27/2022	Payroll Processing It was agreed to accept the quote from Saint & Co to run the payroll monthly.																																
28/2022	Donations Donations of £1,000 for Northern Fells Group and £300.00 for St Kentigern's Church were agreed.																																
29/2022	Highways Blocked drains on Salter Lonning – Clerk to report.																																
30/2022	Financial Matters It was resolved to make the following payments: <table border="1" data-bbox="327 985 1268 1288"> <thead> <tr> <th>Date</th> <th>PAYEE</th> <th>Budget line</th> <th>Value</th> </tr> </thead> <tbody> <tr> <td>09/03/22</td> <td>R Kelly</td> <td>Salary – Backpay</td> <td>£8.25</td> </tr> <tr> <td>08/03/22</td> <td>HMRC</td> <td>Salary – PAYE</td> <td>£20.40</td> </tr> <tr> <td>28/02/22</td> <td>L Taylor</td> <td>Salary – Feb</td> <td>£81.70</td> </tr> <tr> <td>08/03/22</td> <td>HMRC</td> <td>Salary – PAYE</td> <td>£8.00</td> </tr> <tr> <td>31/01/22</td> <td>L Taylor</td> <td>Salary – Jan</td> <td>£32.84</td> </tr> <tr> <td>24/03/22</td> <td>NFG</td> <td>Donation</td> <td>£1,000.00</td> </tr> <tr> <td>24/03/22</td> <td>St Kentigerns Church</td> <td>Donation</td> <td>£300.00</td> </tr> </tbody> </table> <p>To note the bank balance to date - £5,344.14</p>	Date	PAYEE	Budget line	Value	09/03/22	R Kelly	Salary – Backpay	£8.25	08/03/22	HMRC	Salary – PAYE	£20.40	28/02/22	L Taylor	Salary – Feb	£81.70	08/03/22	HMRC	Salary – PAYE	£8.00	31/01/22	L Taylor	Salary – Jan	£32.84	24/03/22	NFG	Donation	£1,000.00	24/03/22	St Kentigerns Church	Donation	£300.00
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31/2022	Date of next meeting – the next meeting is 26 th May 2022																																