

CASTLE SOWERBY PARISH COUNCIL

Clerk: Rachael Kelly, 29 Greystoke Park Avenue, Penrith, Cumbria, CA11 9DB. Tel: 01768 863900;
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Minutes of Castle Sowerby Parish Council, held Thursday 16th May 2019 in Millhouse Village Hall

PRESENT: Richard Little (Chairperson)

COUNCILLORS: Cllr Gerald Bainbridge, Cllr Philippa Groves, Cllr Helen Kerry, Cllr Jonathan Stalker & Cllr Michael Strong. Cllr Sid Ashbridge, Cllr John Bell & Stephen Crowsley joined the parish council upon their co-option.

OTHERS: Cllr Tom Wentworth Waites (CCC), Geoff Hine (NFG) & 7 Members of the public

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| 1. | Election of Chairperson Cllr Richard Little was unanimously agreed to be the Chairperson for 2019/20 |
| 2. | Election of Vice Chairperson Cllr Philippa Groves was unanimously agreed to be the Vice Chairperson for 2019/20 |
| 3. | Acceptance of Office It was noted that the Acceptance of Offices have been signed |
| 4. | Apologies - To receive any apologies from councillors Cllr Kevin Beaty |
| 5. | Declaration of Interests None |
| 6. | Confirmation of Minutes The Chairman was authorised the sign the minutes of 21 March 2019 as a true and accurate record |
| 7. | Public Participation None |
| 8. | Exclusion of Press & Public (Public Bodies Admission to Meetings Act 1960) None |
| 9. | Public Participation / Open Session a) District Councillors Report (Cllr Beaty) Cllr Kevin Beaty sent his apologies b) County Councillors Report (Cllr Wentworth-Waites) Fingerposts – on list – CSPC would like to pay for 2 if possible c) Northern Fells Group Committee Member Report No update |
| 10. | Co-option of Parish Councillors It was unanimously agreed to co-opt Sid Ashbridge, John Bell & Stephen Crowsley on to CSPC. The Acceptance of Office's were signed. |
| 11. | Policies It was agreed to adopt the below policies: Standing Orders Complaints Procedure Financial Regulations Freedom of Information Policy & Publications Scheme Asset Register Risk Management Policy & Protocol Press and Social Media Policy, inc. Guide for press/public attending meetings Data Protection Policy |
| 12. | Insurance It was agreed to continue with Zurich as the Parish Council insurers |
| 13. | Hewer Hill Quarry gates No update |
| 14. | Highways Roadsides with gouges – been measured up – Tom will raise it with CCC Highways Drains – Broken drain top – Sour Nook, Brickhouse, Lime Kiln House, How Hill, High Rigg. Peel Bridge Gap behind wall – reflective post not adequate |

| | Sowerby Row – bridge wall Calder House – Pothole Travelers Rest Cowrigg – from Sowerby Row pothole Sign at Inglewood Road on B5305 sign damaged | | | | | | | | | | | | | | | | | | |
|-------------------------------|---|--------------------|--------------------|--------------------|------------|------|----------|------------|--------------------------|----------|------------|------|---------|------------|--------|----------|------------|----------|---------|
| 15. Planning | To consider any recently received applications and ratify any responses since the last meeting - None Planning Applications decided by the District Council - None | | | | | | | | | | | | | | | | | | |
| 16. Finance | <p>a) Funds currently stand at £5,810.90 – to authorise the chairman to sign the cash book / bank reconciliation</p> <p>b) The audit was discussed, and the Chairman was authorised to sign the Annual Governance Statement and the accounting statements</p> <p>c) To authorise the following payments:</p> <table border="1"> <thead> <tr> <th><u>Date</u></th> <th><u>Description</u></th> <th><u>Expenditure</u></th> </tr> </thead> <tbody> <tr> <td>16/05/2019</td> <td>CALC</td> <td>£ 129.52</td> </tr> <tr> <td>16/05/2019</td> <td>R Kelly Wages & Expenses</td> <td>£ 143.37</td> </tr> <tr> <td>16/05/2019</td> <td>HMRC</td> <td>£ 29.80</td> </tr> <tr> <td>16/05/2019</td> <td>Zurich</td> <td>£ 257.60</td> </tr> <tr> <td>16/05/2019</td> <td>C Cripps</td> <td>£ 50.00</td> </tr> </tbody> </table> | <u>Date</u> | <u>Description</u> | <u>Expenditure</u> | 16/05/2019 | CALC | £ 129.52 | 16/05/2019 | R Kelly Wages & Expenses | £ 143.37 | 16/05/2019 | HMRC | £ 29.80 | 16/05/2019 | Zurich | £ 257.60 | 16/05/2019 | C Cripps | £ 50.00 |
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| 17. Councillor Matters | <p>Philippa & Helen - Litter pick should be held in summer tied up with an afternoon tea – discuss further at July meeting</p> <p>Thanks to Howard regarding recycling centre updates</p> | | | | | | | | | | | | | | | | | | |
| 18. Future meetings | <p>Thursday 18th July 2019 – 7.30pm</p> <p>Thursday 19th September 2019 – 7.30pm</p> <p>Thursday 28th November 2019 – 7.30pm</p> | | | | | | | | | | | | | | | | | | |

The meeting was closed at 20.30