

# CASTLE SOWERBY PARISH COUNCIL

Clerk: Rachael Kelly, 29 Greystoke Park Avenue, Penrith, Cumbria, CA11 9DB. Tel: 01768 863900;  
parishclerk@castlesowerby.org.uk; www.castlesowerby.org.uk

Dear Councillor

You are summoned to attend the meeting of Castle Sowerby Parish Council to be held on Thursday 19 November 2020 at 7.30pm in the below virtual meeting room to transact the business contained in the attached agenda.

## Meeting Room Location and Joining Details:

### Virtual Meeting Room:

Please join my meeting from your computer, tablet or smartphone.  
<https://global.gotomeeting.com/join/501650269>

You can also dial in using your phone.  
United Kingdom: +44 20 3713 5011  
Access Code: 501-650-269

Please ensure with any personal IT used, that your anti-virus software and computer has been updated fully as no liability will be accepted by the Council for any malicious acts/viruses etc. when using this third-party system.

Telephone charges are dependent on your telephone contract (i.e. if you have inclusive minutes within your contract). Please note that Castle Sowerby Parish Council accept no responsibility or liability for any charges incurred by any attendee joining this call.

Kind Regards



**Rachael Kelly - Clerk to Castle Sowerby Parish Council – 8 November 2020**

## AGENDA

*The meeting may be recorded for the purpose of minute taking and the recording will be disposed of within 24 hours.*

<b>26/2020</b>	<b>Apologies</b> To receive and accept apologies and note the reasons for absence.
<b>27/2020</b>	<b>Minutes of last Castle Sowerby Parish Council meeting</b> To authorise the Chairman to sign the minutes from 17 September 2020 as a true and accurate record. <i>(previously circulated)</i>
<b>28/2020</b>	<b>Declarations of Interest/requests for dispensation</b> a. Register of Interests: Councillors are reminded of the need to update their register of interests b. To declare any personal interests in items on the agenda and their nature c. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the meeting for the relevant items) d. To make any requests for dispensation

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<b>29/2020</b>	<b>Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)</b> To decide whether there are any items of business which require exclusion of the press and public																				
<b>30/2020</b>	<b>Public Participation</b> To receive previously notified written public questions - Members of the public who wish to submit written representation are requested to contact the Parish Clerk not later than noon on the Monday preceding the meeting. Your request should outline the question you will be raising. This is at the Chairman's discretion and no decisions can be made on items brought to the attention of CSPC under this item.																				
<b>31/2020</b>	<b>County &amp; District Council Report</b> Report of any current County & District Council issues																				
<b>32/2020</b>	<b>Planning</b> No applications received																				
<b>33/2020</b>	<b>Highways</b> To discuss any highways issues in the parish																				
<b>34/2020</b>	<p><b>Financial Matters</b> To note the accounts to date To note the income: None</p> <p>To consider &amp; authorise the below payments:</p> <table border="1"> <thead> <tr> <th>Date</th> <th>PAYEE</th> <th>Budget Line</th> <th>Value</th> </tr> </thead> <tbody> <tr> <td>19/11/2020</td> <td>R Kelly</td> <td>Salary</td> <td>£ 205.03</td> </tr> <tr> <td>19/11/2020</td> <td>HMRC</td> <td>Salary</td> <td>£ 51.20</td> </tr> <tr> <td>19/11/2020</td> <td>R Kelly</td> <td>Expenses</td> <td>£ 23.96</td> </tr> <tr> <td></td> <td></td> <td>Total</td> <td>£ 280.19</td> </tr> </tbody> </table> <p>To note the cash book to date To consider the proposed budget and precept for YE 31.03.2022</p>	Date	PAYEE	Budget Line	Value	19/11/2020	R Kelly	Salary	£ 205.03	19/11/2020	HMRC	Salary	£ 51.20	19/11/2020	R Kelly	Expenses	£ 23.96			Total	£ 280.19
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<b>35/2020</b>	<b>Date of next meeting</b> – the next meeting is scheduled for 21 January 2021																				