

# CASTLE SOWERBY PARISH COUNCIL

Clerk/RFO Lynsey Taylor, Ghyll Field, Hutton Roof, Penrith, Cumbria, CA11 0XU. Tel: 07920 480 804  
parishclerk@castlesowerby.org.uk; www.castlesowerby.org.uk

Dear Councillor

You are summoned to attend the meeting of Castle Sowerby Parish Council to be held on Thursday 24<sup>th</sup> March 2022 at 7.30pm at Millhouse Village Hall to transact the business contained in the attached agenda.

Kind Regards

**Lynsey**

**Lynsey Taylor – Clerk/RFO**

<b>13/2022</b>	<b>Apologies</b> To receive and accept apologies and note the reasons for absence.								
<b>14/2022</b>	<b>Minutes of last Castle Sowerby Parish Council meeting</b> To authorise the Chairman to sign, as a correct record, the minutes of the Parish Council Meeting held on 27 <sup>th</sup> January 2022 ( <i>previously circulated</i> )								
<b>15/2022</b>	<b>Declarations of Interest/requests for dispensation</b> a. Register of Interests: Councillors are reminded of the need to update their register of interests b. To declare any personal interests in items on the agenda and their nature c. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the meeting for the relevant items) d. To make any requests for dispensation								
<b>16/2022</b>	<b>Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)</b> To decide whether there are any items of business which require exclusion of the press and public								
<b>17/2022</b>	<b>Public Participation</b> To receive previously notified written public questions - Members of the public who wish to submit written representation are requested to contact the Parish Clerk not later than noon on the Friday preceding the meeting. Your request should outline the question you will be raising. This is at the Chairman's discretion and no decisions can be made on items brought to the attention of CSPC under this item.								
<b>18/2022</b>	<b>District &amp; County Council Representation</b> To receive any representation								
<b>19/2022</b>	<b>Northern Fells Group Representation</b> To receive any representation								
<b>20/2022</b>	<b>Planning</b> To ratify, update and formulate responses to EDC: <table border="1"><thead><tr><th>Application</th><th>Location</th><th>Description</th><th>Response</th></tr></thead><tbody><tr><td>22/0068</td><td>How Hill, Hutton Roof</td><td>Discharge of condition 3 (tree planting), attached to approval 21/0719</td><td></td></tr></tbody></table>	Application	Location	Description	Response	22/0068	How Hill, Hutton Roof	Discharge of condition 3 (tree planting), attached to approval 21/0719	
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22/0068	How Hill, Hutton Roof	Discharge of condition 3 (tree planting), attached to approval 21/0719							
<b>21/2022</b>	<b>Queen's Platinum Jubilee</b> To discuss the Queen's Platinum Jubilee celebrations								
<b>22/2022</b>	<b>Lengths Man for the Parish</b>								

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	To discuss the possibility of a lengths man for the Parish																								
<b>23/2022</b>	<b>Flooding</b> To discuss flooding in the Parish																								
<b>24/2022</b>	<b>Neighbourhood Plan</b> To discuss a neighbourhood plan for the Parish																								
<b>25/2022</b>	<b>Caldbeck Gardening Club</b> To consider the request to plant trees in the Parish																								
<b>26/2022</b>	<b>Clerk Training</b> To consider the request for the clerk to attend Finance & End of Year Accounts training																								
<b>27/2022</b>	<b>Payroll Processing</b> To consider the quote from Saint & Co for processing payroll																								
<b>28/2022</b>	<b>Donations</b> To consider donations to St. Kentigern's Church, Castle Sowerby and the Northern Fell Group																								
<b>29/2022</b>	<b>Highways</b> Blocked drains on Salter Lonning																								
<b>30/2022</b>	<b>Financial Matters</b> To consider & authorise the below payments: <table border="1" data-bbox="327 958 1265 1160"> <thead> <tr> <th>Date</th> <th>PAYEE</th> <th>Budget line</th> <th>Value</th> </tr> </thead> <tbody> <tr> <td>09/03/22</td> <td>R Kelly</td> <td>Salary - Backpay</td> <td>£8.25</td> </tr> <tr> <td>08/03/22</td> <td>HMRC</td> <td>Salary - PAYE</td> <td>£20.40</td> </tr> <tr> <td>28/02/22</td> <td>L Taylor</td> <td>Salary - Feb</td> <td>£81.70</td> </tr> <tr> <td>08/03/22</td> <td>HMRC</td> <td>Salary - PAYE</td> <td>£8.00</td> </tr> <tr> <td>31/01/22</td> <td>L Taylor</td> <td>Salary - Jan</td> <td>£32.84</td> </tr> </tbody> </table> To note the bank balance to date - £	Date	PAYEE	Budget line	Value	09/03/22	R Kelly	Salary - Backpay	£8.25	08/03/22	HMRC	Salary - PAYE	£20.40	28/02/22	L Taylor	Salary - Feb	£81.70	08/03/22	HMRC	Salary - PAYE	£8.00	31/01/22	L Taylor	Salary - Jan	£32.84
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<b>31/2022</b>	<b>Date of next meeting</b> – the next meeting is 26 <sup>th</sup> May 2022																								