

# CASTLE SOWERBY PARISH COUNCIL

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## **Minutes of Castle Sowerby Parish Council, held Thursday 16<sup>th</sup> May 2019 in Millhouse Village Hall**

**PRESENT:** Richard Little (Chairperson)

**COUNCILLORS:** Cllr Gerald Bainbridge, Cllr Philippa Groves, Cllr Helen Kerry, Cllr Jonathan Stalker & Cllr Michael Strong. Cllr Sid Ashbridge, Cllr John Bell & Stephen Crowsley joined the parish council upon their co-option.

**OTHERS:** Cllr Tom Wentworth Waites (CCC), Geoff Hine (NFG) & 7 Members of the public

1.	<b>Election of Chairperson</b> Cllr Richard Little was unanimously agreed to be the Chairperson for 2019/20
2.	<b>Election of Vice Chairperson</b> Cllr Philippa Groves was unanimously agreed to be the Vice Chairperson for 2019/20
3.	<b>Acceptance of Office</b> It was noted that the Acceptance of Offices have been signed
4.	<b>Apologies</b> - To receive any apologies from councilors Cllr Kevin Beaty
5.	<b>Declaration of Interests</b> None
6.	<b>Confirmation of Minutes</b> The Chairman was authorised the sign the minutes of 21 March 2019 as a true and accurate record
7.	<b>Public Participation</b> None
8.	<b>Exclusion of Press &amp; Public (Public Bodies Admission to Meetings Act 1960)</b> None
9.	<b>Public Participation / Open Session</b> a) District Councillors Report (Cllr Beaty) Cllr Kevin Beaty sent his apologies b) County Councillors Report (Cllr Wentworth-Waites) Fingerposts – on list – CSPC would like to pay for 2 if possible c) Northern Fells Group Committee Member Report No update
10.	<b>Co-option of Parish Councillors</b> It was unanimously agreed to co-opt Sid Ashbridge, John Bell & Stephen Crowsley on to CSPC. The Acceptance of Office's were signed.
11.	<b>Policies</b> It was agreed to adopt the below policies: Standing Orders Complaints Procedure Financial Regulations Freedom of Information Policy & Publications Scheme Asset Register Risk Management Policy & Protocol Press and Social Media Policy, inc. Guide for press/public attending meetings Data Protection Policy
12.	<b>Insurance</b> It was agreed to continue with Zurich as the Parish Council insurers
13.	<b>Hewer Hill Quarry gates</b> No update
14.	<b>Highways</b> Roadsides with gougues – been measured up – Tom will raise it with CCC Highways Drains – Broken drain top – Sour Nook, Brickhouse, Lime Kiln House, How Hill, High Rigg. Peel Bridge Gap behind wall – reflective post not adequate

	Sowerby Row – bridge wall Calder House – Pothole Travelers Rest Cowrigg – from Sowerby Row pothole Sign at Inglewood Road on B5305 sign damaged																								
<b>15.</b>	<b>Planning</b> To consider any recently received applications and ratify any responses since the last meeting - <b>None</b> Planning Applications decided by the District Council - <b>None</b>																								
<b>16.</b>	<b>Finance</b> a) Funds currently stand at £5,810.90 – to authorise the chairman to sign the cash book / bank reconciliation b) The audit was discussed, and the Chairman was authorised to sign the Annual Governance Statement and the accounting statements c) To authorise the following payments: <table border="1" data-bbox="376 466 1312 680"> <thead> <tr> <th><u>Date</u></th> <th><u>Description</u></th> <th colspan="2"><u>Expenditure</u></th> </tr> </thead> <tbody> <tr> <td>16/05/2019</td> <td>CALC</td> <td>£</td> <td>129.52</td> </tr> <tr> <td>16/05/2019</td> <td>R Kelly Wages &amp; Expenses</td> <td>£</td> <td>143.37</td> </tr> <tr> <td>16/05/2019</td> <td>HMRC</td> <td>£</td> <td>29.80</td> </tr> <tr> <td>16/05/2019</td> <td>Zurich</td> <td>£</td> <td>257.60</td> </tr> <tr> <td>16/05/2019</td> <td>C Cripps</td> <td>£</td> <td>50.00</td> </tr> </tbody> </table>	<u>Date</u>	<u>Description</u>	<u>Expenditure</u>		16/05/2019	CALC	£	129.52	16/05/2019	R Kelly Wages & Expenses	£	143.37	16/05/2019	HMRC	£	29.80	16/05/2019	Zurich	£	257.60	16/05/2019	C Cripps	£	50.00
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<b>17.</b>	<b>Councillor Matters</b> Philippa & Helen - Litter pick should be held in summer tied up with an afternoon tea – discuss further at July meeting Thanks to Howard regarding recycling centre updates																								
<b>18.</b>	<b>Future meetings</b> Thursday 18th July 2019 – 7.30pm Thursday 19 <sup>th</sup> September 2019 – 7.30pm Thursday 28 <sup>th</sup> November 2019 – 7.30pm																								

The meeting was closed at 20.30