

CASTLE SOWERBY PARISH COUNCIL

Clerk: Rachael Kelly, 29 Greystoke Park Avenue, Penrith, Cumbria, CA11 9DB. Tel: 01768 863900;
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To Members of Castle Sowerby Parish Council

You are duly summoned/required to attend the next meeting of Castle Sowerby Parish Council to be held immediately after the APM on **Thursday 16th May 2019** at Millhouse Village Hall.

AGENDA

1.	Election of Chairperson												
2.	Election of Vice Chairperson												
3.	Acceptance of Office												
4.	Apologies - To receive any apologies from councilors												
5.	Declaration of Interests a) Register of Interests: Councilors are reminded of the need to update their register of interests b) To declare any personal interests in items on the agenda and their nature c) To declare any prejudicial interests in items on the agenda and their nature (Councilors with prejudicial interests must leave the room for the relevant items)												
6.	Confirmation of Minutes - To consider the approval of the minutes of the last meeting of the Council												
7.	Public Participation - Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman												
8.	Exclusion of Press & Public (Public Bodies Admission to Meetings Act 1960) - To consider whether there are any agenda items which require consideration for the exclusion of the press and public.												
9.	Public Participation / Open Session a) District Councilors Report (Cllr Beaty) b) County Councilors Report (Cllr Wentworth-Waites) c) Northern Fells Group Committee Member Report d) Public Participation												
10.	Co-option of Parish Councilors												
11.	Policies - To consider the following policies for adoption Standing Orders Complaints Procedure Financial Regulations Freedom of Information Policy & Publications Scheme Asset Register Risk Management Policy & Protocol Press and Social Media Policy, inc. Guide for press/public attending meetings Data Protection Policy												
12.	Insurance - To consider the insurance quotes received by the Clerk												
13.	Hewer Hill Quarry gates – To receive an update from Cllr Mike Strong												
14.	Highways - To discuss the highways issues in the parish												
15.	Planning To consider any recently received applications and ratify any responses since the last meeting - None Planning Applications decided by the District Council - None												
16.	Finance a) Funds currently stand at £5,810.90 – to authorise the chairman to sign the cash book / bank reconciliation b) To authorise the following payments: <table border="1" style="margin-left: 20px;"> <thead> <tr> <th style="text-align: center;">Date</th> <th style="text-align: center;">Description</th> <th style="text-align: center;">Expenditure</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">16/05/2019</td> <td>CALC</td> <td style="text-align: right;">£ 129.52</td> </tr> <tr> <td style="text-align: center;">16/05/2019</td> <td>R Kelly Wages & Expenses</td> <td style="text-align: right;">£ 143.37</td> </tr> <tr> <td style="text-align: center;">16/05/2019</td> <td>HMRC</td> <td style="text-align: right;">£ 29.80</td> </tr> </tbody> </table>	Date	Description	Expenditure	16/05/2019	CALC	£ 129.52	16/05/2019	R Kelly Wages & Expenses	£ 143.37	16/05/2019	HMRC	£ 29.80
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17.	Councillor Matters - An opportunity for Councilors to raise minor matters not on this agenda on behalf of residents. No discussion or decisions can be made but they can be placed on a future agenda.												
18.	Future meetings Thursday 18th July 2019 – 7.30pm Thursday 19 th September 2019 – 7.30pm Thursday 28 th November 2019 – 7.30pm												

6 May 2019 - Rachael Kelly, Clerk to Castle Sowerby Parish Council