

**CASTLE SOWERBY PARISH COUNCIL**  
**RECONCILIATION Y/E 31.03.2018**

<b><u>Community Account Balance at 01.04.2017</u></b>	£	4,494.25
Less Payments out	-£	3,392.08
Add Receipts in	£	3,906.57
Add Unpresented Cheques		
Less uncleared lodgements		
Less UP Cheques Y/E 31.03.2017		

£ 5,008.74

**Bank Statement Balance as at 31.03.2018** £ 5,008.74

**Reconciliation** £ -

**Funds Available** £ **5,008.74**

Balance - Unpresented Cheques +  
Uncleared Lodgements

**Funds Available to CSPC**

Current Account

<u>As Balances</u>	<u>As Funds</u>
£ 5,008.74	£ 5,008.74
£ 5,008.74	£ 5,008.74

**CASTLE SOWERBY PARISH COUNCIL****ACCOUNTS Y/E 31.03.2018****CURRENT ACCOUNT CASH BOOK****Balance C/F 01.04.2017**

£ 4,494.25

<u>DATE</u>	<u>DESCRIPTION</u>	<u>EXPENDITURE</u>	<u>INCOME</u>
18/05/2017	CALC	£ 132.60	
18/05/2017	Zurich	£ 257.60	
18/05/2017	T Wetherall	£ 50.00	
18/05/2017	R Kelly Wages & Expenses	£ 134.95	
18/05/2017	HMRC	£ 25.40	
21/04/2017	EDC		£ 2,509.00
18/05/2017	S Robson	£ 78.00	
20/07/2017	R Kelly Wages & Expenses	£ 168.08	
20/07/2017	HMRC	£ 25.40	
08/05/2017	HMRC VAT		£ 105.86
19/05/2017	Deposit		£ 100.00
19/05/2017	Deposit		£ 43.90
19/05/2017	EDC - Recycling credits		£ 230.84
03/07/2017	ENWL		£ 9.47
21/09/2017	A Ward	£ 20.00	
21/09/2017	R Kelly Wages & Expenses	£ 121.68	
19/09/2017	Deposit - CALC grant		£ 650.00
21/09/2017	HMRC	£ 25.40	
21/09/2017	BDO	£ 36.00	
21/09/2017	Millhouse public room	£ 40.00	
21/09/2017	Dtec	£ 780.00	
22/09/2017	Deposit - Rent		£ 25.00
03/11/2017	EDC - Recycling credits		£ 232.50
16/11/2017	R Kelly Wages & Expenses	£ 126.68	
16/11/2017	HMRC	£ 25.40	
16/11/2017	R Kelly Expenses	£ 3.21	
16/11/2017	Castle Sowerby Church	£ 250.00	
04/12/2017	ICO	£ 35.00	
18/01/2018	R Kelly Wages & Expenses	£ 128.73	
18/01/2018	HMRC	£ 25.40	
18/01/2018	Northern Fells Group	£ 250.00	
18/01/2018	Millhouse Flood Action Group	£ 500.00	
15/03/2018	R Kelly Wages & Expenses	£ 129.15	
15/03/2018	HMRC	£ 23.40	
		£ 3,392.08	£ 3,906.57

£ 5,008.74

Bank Bal 31/03/2018 £ 5,008.74

Less UP Cheques Y/E 31.03.2017 £ -

UP Cheques £ -

Uncleared Lodgements £ -

Difference £ -

This Bank Reconciliation is a true reflection of the Bank Account, Expenditure & Income for Castle Sowerby Parish Council

Clerk \_\_\_\_\_

Chair Person \_\_\_\_\_

Vice chair / Councillor \_\_\_\_\_

Date \_\_\_\_\_

**CASTLE SOWERBY PARISH COUNCIL**  
**COMMUNITY ACCOUNT**  
**EXPENDITURE RECONCILIATION Y/E 31.03.2018**

Exp Ref	Date	Payee	Reference	Value	Banked	VAT	Stationery Expense	Grass Cutting	Training	Subs	Insurance	Audit	Rent	Mileage	Grant	Other	Clerk Expenses	Clerk Salary	HMRC	Total	Difference
1	18/05/2017	CALC	100273	£ 132.60	31/05/2017	0.00				132.60										132.60	0.00
2	18/05/2017	Zurich	100274	£ 257.60	24/05/2017	0.00					257.60									257.60	0.00
3	18/05/2017	T Wetherall	100275	£ 50.00	07/06/2017	0.00						50.00								50.00	0.00
4	18/05/2017	R Kelly Wages & Expenses	100276	£ 134.95	23/05/2017	1.11	12.16							10.00			10.00	101.68		134.95	0.00
5	18/05/2017	HMRC	100277	£ 25.40	25/05/2017	0.00													25.40	25.40	0.00
6	18/05/2017	S Robson	100278	£ 78.00	31/05/2017	0.00										78.00				78.00	0.00
7	20/07/2017	R Kelly Wages & Expenses	100279	£ 168.08	25/07/2017	0.09	16.31							40.00			10.00	101.68		168.08	0.00
8	20/07/2017	HMRC	100280	£ 25.40	26/07/2017	0.00													25.40	25.40	0.00
9	21/09/2017	A Ward	100281	£ 20.00	28/09/2017	0.00	20.00													20.00	0.00
10	21/09/2017	R Kelly Wages & Expenses	100282	£ 121.68	26/09/2017	0.00								10.00			10.00	101.68		121.68	0.00
11	21/09/2017	HMRC	100283	£ 25.40	28/09/2017	0.00													25.40	25.40	0.00
12	21/09/2017	BDO	100284	£ 36.00	28/09/2017	6.00						30.00								36.00	0.00
13	21/09/2017	Millhouse public room	100285	£ 40.00	06/10/2017	0.00							40.00							40.00	0.00
14	21/09/2017	Dtec	100286	£ 780.00	01/11/2018	130.00										650.00				780.00	0.00
15	16/11/2017	R Kelly Wages & Expenses	100287	£ 126.68	22/11/2017	0.26	4.94							10.00			10.00	101.48		126.68	0.00
16	16/11/2017	HMRC	100288	£ 25.40	28/11/2017	0.00													25.40	25.40	0.00
17	16/11/2017	R Kelly Expenses	100289	£ 3.21	22/11/2017	0.00	3.21													3.21	0.00
18	04/12/2017	ICO	DD	£ 35.00	04/12/2017	0.00				35.00										35.00	0.00
19	16/11/2017	Castle Sowerby Church	100290	£ 250.00	06/12/2017	0.00									250.00					250.00	0.00
20	18/01/2018	R Kelly Wages & Expenses	100291	£ 128.73	23/01/2018	0.96	6.09							10.00			10.00	101.68		128.73	0.00
21	18/01/2018	HMRC	100292	£ 25.40	29/01/2018	0.00													25.40	25.40	0.00
22	18/01/2018	Northern Fells Group	100293	£ 250.00	24/01/2018	0.00									250.00					250.00	0.00
23	18/01/2018	Millhouse Flood Action Group	100294	£ 500.00	23/01/2018	0.00									500.00					500.00	0.00
24	15/03/2018	R Kelly Wages & Expenses	100295	£ 129.15	20/03/2018	1.25	6.23							10.00			10.00	101.68		129.15	0.00
25	15/03/2018	HMRC	100296	£ 23.40	21/03/2018	0.00													23.40	23.40	0.00
<b>Total Expenditure</b>				<b>£ 3,392.08</b>		<b>139.66</b>	<b>68.94</b>	<b>0.00</b>	<b>0.00</b>	<b>167.60</b>	<b>257.60</b>	<b>80.00</b>	<b>40.00</b>	<b>90.00</b>	<b>1000.00</b>	<b>728.00</b>	<b>60.00</b>	<b>609.88</b>	<b>150.40</b>	<b>3392.08</b>	<b>0.00</b>

Box 6 Total Expenditure Ex Clerk Wages 2631.80  
 Box 4 Clerk Wages 760.28  
3392.08

Budget Figures  
 Total Expenditure Ex Clerk Wages 2631.80  
 Clerk Wages 760.28  
3392.08

**CASTLE SOWERBY PARISH COUNCIL**  
**COMMUNITY ACCOUNT**  
**INCOME RECONCILIATION Y/E 31.03.2018**

Inc Ref	Date	Reference	Value	Banked	Rent	Recycling Credits	VAT Refund	Donation / Grant	Petty Cash banked	Wayleave	CTRS	Precept	Savings AC Tsfr to Current AC	Total	Difference
1	21/04/2017	EDC	£ 2,509.00	21/04/2017							9.00	2500.00		2509.00	0.00
2	08/05/2017	HMRC VAT	£ 105.86	08/05/2017			105.86							105.86	0.00
3	19/05/2017	Deposit	£ 100.00	19/05/2017				100.00						100.00	0.00
4	19/05/2017	Deposit	£ 43.90	19/05/2017					43.90					43.90	0.00
5	19/05/2017	EDC - Recycling credits	£ 230.84	19/05/2017		230.84								230.84	0.00
6	03/07/2017	ENWL	£ 9.47	03/07/2017						9.47				9.47	0.00
7	19/09/2017	Deposit - CALC grant	£ 650.00	19/09/2017				650.00						650.00	0.00
8	22/09/2017	Deposit - Rent	£ 25.00	22/09/2017	25.00									25.00	0.00
9	03/11/2017	EDC - Recycling credits	£ 232.50	03/11/2018		232.50								232.50	0.00
<b>Total Income</b>			<b>3906.57</b>		<b>25.00</b>	<b>463.34</b>	<b>105.86</b>	<b>750.00</b>	<b>43.90</b>	<b>9.47</b>	<b>9.00</b>	<b>2500.00</b>	<b>0.00</b>	<b>3906.57</b>	<b>0.00</b>
			£ 1,406.57												

Box 3	Total Income Ex Precept	£ 612.67
Box 2	Precept	£ 2,500.00
		<u>£ 3,112.67</u>

**CASTLE SOWERBY PARISH COUNCIL**

**BUDGET**

	2014 - 2015	2015 - 2016	2016 - 2017		2017 - 2018		2018 - 2019
Expenditure	2014 / 15	2015 / 2016 - Actual	2016 / 2017 - Budget	2016 / 2017 - actual	2017 / 2018 - Budget	2017 / 2018 - To date	2018 / 2019 - Budget
Clerks Salary, Expenses & Tax	£1,684*	815.67	814.25	901.27	822.47	673.19	999.77
Insurance	£244	243.80	244.00	251.85	260.00	257.60	275.00
Hall Hire	£40	90.00	90.00	80.00	90.00	40.00	90.00
Donations	£600	600.00	500.00	500.00	500.00		500.00
CALC Membership	£126	130.00	130.00	130.00	140.00	132.60	135.00
Cumbria CVS Payroll Charges	£ 134*	150.00	-	-	-	-	-
Election		280.00	-	-	-	-	-
Training		44.25	100.00	28.96	100.00	-	100.00
Internal Audit Fee	£50	50.00	50.00	50.00	50.00	86.00	50.00
IT						780.00	50.00
Repairs/Maintenance				622.86		78.00	50.00
	£2,878	2,403.72	1,928.25	2,564.94	1,962.47	2,047.39	2,249.77
Income	2014 / 15	2015 / 2016 - Actual	2016 / 2017 - Budget	2016 / 2017 - to date	2016 / 2017 - Budget	2016 / 2017 - Budget	2018 / 2019 - Budget
Precept	2,500.00	2,500.00	2,500.00	2500.00	2,500.00	2,500.00	2,500.00
CTRS				15.00		9.00	5.00
Recycling Credits	543.26	537.50	540.00	506.20	540.00	230.84	500.00
Rent				25.00		25.00	25.00
VAT Refund						105.86	105.00
Grant/Donation				298.95		750.00	-
Wayleave				9.47		9.47	9.50
Petty cash banked						43.90	-
	3,043.26	3,037.50	3,040.00	3,354.62	3,040.00	3,674.07	3,144.50

Inc mileage and stationery

\* Double amount due to the payment of Clerk's salary twice in the financial year – one off event

**CASTLE SOWERBY PARISH COUNCIL**

**AUDIT Y/E 31.03.2018**

	<u>2017</u>		<u>2018</u>		
Box 1	3704.57		4494.25	789.68	Balance carried forward increased
Box 2	2500.00		2500.00	0.00	
Box 3	854.62		1406.57	551.95	CALC Grant received
Box 4	754.26		760.28	6.02	Slight increase
Box 5	0.00		0.00	0.00	
Box 6	1810.68		2631.80	821.12	Laptop & printer purchased, increased grants given
Box 7	4494.25	£ -	5008.74	514.49	As above
Box 8	4494.25		5008.74	514.49	
Box 9	518.09		518.09	0.00	Laptop & printer purchased
Box 10	0.00		0.00	0.00	
Box 11	No		No		

**Castle Sowerby Parish Council**

**VAT Return**

**Year Ending 31.03.2017**

<b>Date of Invoice</b>	<b>Suppliers VAT Registration Number</b>	<b>Brief Description of Supply</b>	<b>To Whom Addressed</b>	<b>VAT Paid</b>
18/05/2017	343475355	Stationery	R Kelly Wages & Expenses	1.11
20/07/2017	343475335	Stationery	R Kelly Wages & Expenses	0.09
21/09/2017	830847032	External Audit	BDO	6.00
21/09/2017	533769421	Computer & Laptop	Dtec	130.00
16/11/2017	660454836	Stationery	R Kelly Wages & Expenses	0.26
18/01/2018	697870756	Stationery	R Kelly Wages & Expenses	0.95
15/03/2018	697870756	Stationery	R Kelly Wages & Expenses	1.25

**Total VAT Reclaim**                      **£ 139.66**

0.00

**Castle Sowerby Parish Council**

**Asset Register**

**YE 31.03.2017**

<b><u>Asset</u></b>	<b><u>Value £</u></b>
Hewer Hill Quarry	1.00
Kell Springs (and associated access track)	1.00
Cow Gill	1.00
Noticeboard - Purchased November 2016	519.05
Laptop & printer	650.00
<b>Total value of assets</b>	<b>1,172.05</b>